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Approved June 15, 2015

**MINUTES OF THE  
PARK BOARD MEETING  
Monday May 18, 2015**

Present: Ken Borgerding, Park Board Chairman  
Lee Campbell  
Lee Fell (5:42pm)  
Ted Heiser (5:48pm – 6:15pm)  
Kathy Alred Lin  
Suzi Siegel  
Scott Pippen, Operations Superintendent  
Brad Woodbury, Public Works Director  
Brad Burke, Village Manager  
Troy Taylor, Facilities Superintendent

Absent: Dan Hartman  
Karen Feldman, Trustee Liaison

Location: North Park, 1025 Riverwoods Rd, Lincolnshire Illinois 60069

**1.0 CALL TO ORDER**

Chairman Borgerding called the meeting to order at 5:40 p.m.

**2.0 ROLL CALL**

Superintendent Pippen called roll and determined a quorum was present.

**3.0 APPROVAL OF MINUTES**

**3.1 Approval of the Minutes of the April 20, 2015 Meeting of the Park Board  
(Village of Lincolnshire)**

The Park Board reviewed the minutes of the April 20, 2015 meeting. A motion was made by Mr. Campbell, seconded by Ms. Siegel, to approve the minutes as presented. The motion was approved by unanimous voice vote.

**4.0 RESIDENT COMMENTS AND REQUESTS**

4.1 None

**5.0 RECREATION**

5.1 None

**6.0 PARKS**

**6.1 Consideration, Discussion and Recommendation to the Village Board of a  
Park Design Concept from the Pulte Development at Milwaukee Avenue at  
Parkway Drive (Pulte Homes)**

Village Planner Stephen Robles gave a brief introduction of the Pulte home project and the proposed realignment of Riverside Drive. The realignment will create an outlot and the Pulte designers have suggested a trailhead or trail break park area including a connector to the Des Plaines River Trail and the Sedgebrook community. Greg Sagan, LSA, president of Signature Design Group, discussed proposed improvements.

The outlot will be adjacent to Milwaukee Avenue and north of the entrance to the proposed gated community.

Features may include a small gazebo shelter, drinking fountain, small plaza area with seating and a bike parking area. Landscaping will be lush and layered. Signs will be installed showing the connecting larger trail systems. Mr. Fell asked if any seating would be incorporated. Mr. Sagan said a seat wall made of paver block was considered extending into the gazebo and a picnic table or two. A bike trail along Milwaukee will be installed along the Pulte development, with potential for trails extending north and south in the future. Planner Robles said the park land would be dedicated to the Village and the improvements made by the developer. A recommendation is requested from the Park Board to proceed with the planned use. When completed, which is estimated to be 2016, the park would be turned over to the Village for maintenance and operation like the other Village parks. Mr. Fell asked about irrigation of the park. Mr. Sagen said this is not contemplated now but it could be done. Ms. Siegel said that the access is limited and it would be a low-use park. Rather than a destination park it will be a rest area.

A motion was made by Mr. Fell, seconded by Mr. Campbell, as follows:

*"The Park Board recommends to the Village Board the approval of the Pulte outlot park as proposed, but would like to see irrigation included in the plan that meets Village Code for the specific plantings, spaced as necessary".*

The motion passed by unanimous voice vote. Superintendent Pippen said that the Park Board would like to review and approve the final park design when the development reaches that stage.

Park Board Member Fell asked that the minutes reflect the fact that Pulte is a client of his employer, Christopher Burke Engineering.

## **6.2 Consideration, Discussion and Recommendation of the Use of North Park for National Night Out on August 5, 2015 (Village of Lincolnshire)**

The Lincolnshire Police Department is requesting the use of North Park for the annual National Night Out. A memo was provided from the Chief of Police outlining the proposed event.

A motion was made by Mr. Fell, seconded by Mr. Campbell, as follows:

*"The Park Board recommends to the Village Board the approval of the use of North Park for the annual National Night Out on August 5, 2015"*

The motion was passed by unanimous voice vote.

## **6.3 Tours of North Park, Florsheim Park, Old Mill Park, Whytegate Park and Memorial Park**

Supervisor Taylor summarized the improvements this past year. The North Park fence was re-set, work which was required because of frost heaving. The basketball court was recolored. The foul ball netting capital project has been completed. Mr. Taylor said that the 52'-53' poles are set into the ground 11' deep in 32" diameter holes. The poles weigh

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5,000lbs each. The electrical conduit improvements have been completed on diamond one. Van's Enterprises will be cleaning up the diamonds for play, and the new home run fence at diamond 5, provided by the Slammers donation, is in place. Also a new slit seeder has been purchased and is in use.

Because of the slow start last year due to weather, last April had only 131 events. This year, starting on the 6th, April had 285 events. The soccer fields are taking a beating with up to seven practices a night. LSA has been very helpful moving the practices around to help the fields recover.

Mr. Fell pointed out that there are stones and bits of concrete around the bases of the new poles. He asked that these be cleaned up and Mr. Taylor replied that the work is scheduled. Mr. Fell also inquired about padding for the poles. Forty one teams will participate in the baseball tournament this year and the proceeds will be given to the Village to put into the fields. He suggested that some of the money be used for padding the new poles.

Mr. Pippen said that the pole installer said it is not the norm to pad the poles, they are considered part of the backstop. If LSA wants to fund the padding it can be considered.

Mr. Fell asked about field cleanup and Mr. Pippen said that clean-up of fields 1, 2 and 5 was planned but we have added 3 and 4 so all of the fields will be cleaned up and we are still within our budget.

Mr. Pippen said the tour of the natural areas will have to be skipped again this year because it is too wet to take the carts. During the Chicago River Day there was quite a bit of rutting caused by carts. Natural area maintenance continues with interns, volunteer groups and an additional staff member freed up because of the contractual mowing of the parks.

Mr. Woodbury gave an update on the LSA shed. As soon as a fire sprinkler connection is relocated, a 10' x 10' shed provided by LSA can be installed at the southeast corner of the maintenance yard and the temporary storage pod can be removed. Placement inside the yard but next to the fence will allow access into the LSA shed while keeping the maintenance yard secure.

At Whytegate Park the new capital improvements were reviewed. There are still issues with one of the bollards but the other improvements are in use. There has been no feedback so we assume everyone is OK with the lighting changes. Mr. Woodbury pointed out that the granite surface material has settled in the new Eagle Scout project area and the Village will re-grade and fill in the low areas.

This year the Village will re-set the tennis court fencing and repair and recolor the tennis court. The new tennis court rules have been posted in all locations except for the Whytegate location because it will be undergoing construction. The ash trees at Whytegate Park are treated every other year for EAB and will be treated next year.

Mr. Pippen reminded the Park Board members to be thinking of capital projects that may be needed while touring the parks. Ms. Siegel mentioned consideration of lacrosse fields at Old Mill Park.

Old Mill Park - Mr. Pippen said that not much is planned for Old Mill Park since it went through a renovation in 2013. Putting lacrosse nets out would not be a capital project but can certainly be considered. Possible locations were discussed. The soccer field is underused. Mr. Pippen said a backstop could be put behind the goal and it could go pretty much anywhere. It was the consensus of the Park Board that Village staff should look into the possible locations and present recommendations to the Park Board. Mr. Taylor mentioned that instead of a wooden backstop, a heavy-duty black net backstop is available.

At the bocce ball court, Village staff will dig down three or four inches, place a weed mat and cover it with fresh limestone screenings. The railing on the stairs coming up from the parking lot has been replaced for increased safety.

Village Manager Burke said that there has been discussion about the fence. Now that the landscaping is matured, the fence may not be needed. Replacing the fence with a more decorative fence and open areas might make the park more visible and attractive. Mr. Pippen said the fence was a part of a lawsuit settlement in the late 1980s. In this past year quite a lot of ash trees had to be removed from Old Mill Park.

The tour continued to Memorial Park. The gazebo structure was built in celebration of the Village's 50th anniversary and is holding up well. The park is fully irrigated and controlled to shut off after rains when irrigation is not needed. Other amenities include the chess table and the landscaping. A rain garden is planned for an area that holds water. The park is designed for passive use and the maintenance of the park is contractual. Last fall the larger plants were pruned. The only electrical service at the park is a light on the flag pole and the gazebo. Mr. Fell mentioned that an electrical feed should be required at the new Pulte park to light the gazebo for safety. The other members concurred. Chairman Borgerding said the park looks wonderful.

Mr. Pippen reminded the Park Board that next month's meeting begins at Spring Lake Park and will continue to Balzer Park, Bicentennial Park and Rivershire Park.

## **7.0 UNFINISHED BUSINESS**

7.1 None

## **8.0 NEW BUSINESS**

8.1 None

## **9.0 ADJOURNMENT**

9.1 A motion was made by Mr. Fell, seconded by Ms. Siegel to adjourn the meeting. The motion was approved by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 7:04 p.m.

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